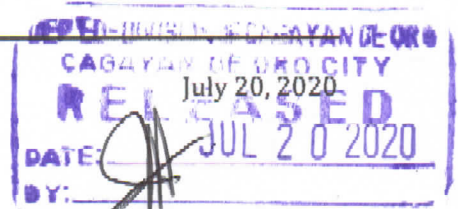




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



DIVISION MEMORANDUM
No. 327 s. 2020

**ONLINE TRAININGS OF SECONDARY TEACHERS, SCHOOL HEADS, REGIONS AND DIVISIONS
NON-TEACHING PERSONNEL ON THE PROVISION OF PFA TO LEARNERS USING THE SEES
MANUAL, SUPPLEMENTAL MODULES AND GUIDANCE NOTES FOR ONLINE AND REMOTE
PFA DELIVERY**

**TO: All Secondary School Principals/Heads
All Non-Teaching Personnel: DRRM Coordinators, School Health Personnel,
HR Personnel, YFD Coordinators, Partnership Focal Persons and Guidance
Counsellors/Designates**

1. Pursuant to DepEd Task Force COVID-19 memo no. 62, re: Online Trainings of Secondary Teachers, School Heads, Regions and Divisions Non-Teaching Personnel on the Provision of PFA to Learners using the SEES Manual, Supplemental Modules and Guidance Notes for Online and Remote PFA Delivery, an online training will be conducted to capacitate secondary teachers, school heads and other DepEd personnel for the PFA provision to secondary learners.
2. The schedule of the said online trainings are as follows:
 - A. **July 21, 2020, 8:30AM-12:00PM:**
 - All Secondary School Principals, DRRM Coordinators, School Health Personnel, YFD Coordinators, Partnership Focal Persons & Guidance Counsellors/Designates
 - *Registration Link: <https://t.ly/58KJ>
 - B. **July 30, 2020, 8:30AM-12:00PM:**
 - All Secondary Teachers *Registration Link: <https://t.ly/FEi1>
3. Enclosed is the copy of the DepEd Task Force COVID-19 memorandum.
4. For widest dissemination and strict compliance.

CHERRY MAE L. LIMBACO
Schools Division Superintendent



Address: Fr. William F. Masterson Ave., Upper Balulang, Cagayan de Oro City
Telephone: (08822)-8550048

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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

DepEd Task Force COVID-19
MEMORANDUM No. 62
14 July 2020

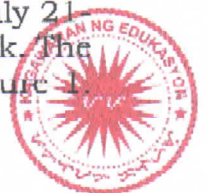
For: **Undersecretaries**
Assistant Secretaries
Bureau and Service Directors
Regional Directors and BARMM Education Minister
School Division Superintendents
Heads and Teachers of Public Secondary Schools
All Others Concerned

Subject: **ONLINE TRAININGS OF SECONDARY TEACHERS, SCHOOL HEADS AND REGIONS AND DIVISIONS NON-TEACHING PERSONNEL ON THE PROVISION OF PFA TO LEARNERS USING THE SEES MANUAL, SUPPLEMENTAL MODULES AND GUIDANCE NOTES FOR ONLINE AND REMOTE PFA DELIVERY**

With the pronouncement of the Department of Education (DepEd) on the provision of psychosocial support services for learners before and during the opening of classes for school year 2020 to 2021, the **“Online Training of Secondary Teachers, School Heads and Regions and Divisions Non-Teaching Personnel on the Provision of Psychological First Aid to Learners using the SEES Manual, Supplemental Modules and Guidance Notes for Online and Remote PFA Delivery”** will be conducted to capacitate teachers, school heads and other DepEd personnel for the PFA provision to secondary learners.

The said trainings are organized by the DepEd Disaster Risk Reduction and Management Service (DRRMS) in coordination with the National Educators Academy of the Philippines (NEAP) and Information and Communications Technology Service (ICTS), and in partnership with the Psychological Association of the Philippines.

The online PFA trainings of secondary teachers, school heads and regions and divisions non-teaching personnel will be conducted per cluster from July 21-23 and 28-30, 2020, 8:30AM -12:00 NN via Streamyard and live via Facebook. The clustering and schedules of the online PFA Training are shown in Enclosure 1. Indicative program is attached as Enclosure 2.



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO))

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Email: usec.admin@deped.gov.ph; Facebook/Twitter @dcpedtayo



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All concerned are requested to register and confirm their attendance via respective registration link listed in Enclosure 1 on or before 17 July 2020, 5PM. The link for the training will be provided upon completing the registration.

For more information, please contact the **Disaster Risk Reduction and Management Service**, 2nd Floor, Mabini Building, Department of Education Central Office, DepEd Complex, Meralco Avenue, Pasig City through email at drmo@deped.gov.ph or telefax no. (02) 8637-4933.

Immediate dissemination of this Memorandum is directed.



ALAIN DEL B. PASCUA

Undersecretary
Chairperson, DepEd Task Force COVID-19



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**ENCLOSURE 1. CLUSTERING AND SCHEDULE OF ONLINE PFA TRAININGS FOR SECONDARY TEACHERS,
SCHOOL HEADS AND NON-TEACHING PERSONNEL**

CLUSTER	REGIONS	TARGET PARTICIPANTS	DATE	TIME	REGISTRATION LINK
I	All Regions	All School Heads of Secondary Schools Non-Teaching Personnel of Regions and Divisions: <ul style="list-style-type: none"> • DRRM Coordinators • School Health and Nutrition Personnel • Hotline Responders • HR Personnel • YFD Coordinators • Partnership Focal Persons • Guidance Counselors/ Designates 	July 21, 2020	8:30 AM – 12:00 NN	https://t.ly/58KJ
II	CAR, I, II, III	All Teachers of Secondary Schools	July 22, 2020	8:30 AM – 12:00 NN	https://t.ly/K3LZ
III	NCR, IVA	All Teachers of Secondary Schools	July 23, 2020	8:30 AM – 12:00 NN	https://t.ly/XWCO
IV	IVB, V, VI	All Teachers of Secondary Schools	July 28, 2020	8:30 AM – 12:00 NN	https://t.ly/aeRT
V	VII, VIII, IX	All Teachers of Secondary Schools	July 29, 2020	8:30 AM – 12:00 NN	https://t.ly/tehQ
VI	X, XI, XII, BARMM, CARAGA	All Teachers of Secondary Schools	July 30, 2020	8:30 AM – 12:00 NN	https://t.ly/FEi1



ENCLOSURE 2. INDICATIVE PROGRAMME FOR THE ONLINE PFA TRAINING OF SECONDARY TEACHERS, SCHOOL HEADS AND REGIONS AND DIVISIONS NON-TEACHING PERSONNEL

TIME	ACTIVITY	IN-CHARGE
8:30 AM – 9:00 AM	Preliminaries <ul style="list-style-type: none"> • National Anthem • Opening Prayer • Opening Message • Welcome Remarks • Introduction of Participants and Resource Persons of the Training 	DRRMS Invited Undersecretaries/ Central office Directors
9:00 AM – 9:10 AM	Pre-Test	Psychological Association of the Philippines (PAP)
9:10 AM – 9:30 AM	Basic Facilitation Skills	PAP
9:30 AM – 9:55 AM	Introduction to MHPSS and PFA	PAP
	Rationale on SEES Online and Remote PFA and its Guidance Notes	
9:55 AM – 10:25 AM	SEES Supplemental Module I	PAP
10:25 AM – 10:30 AM	Break	
10:30 AM – 10:50 AM	SEES Supplemental Module II	PAP
10:50 AM – 11:10 AM	SEES Supplemental Module III	PAP
11:10 AM – 11:15 AM	Break	
11:15 AM – 11:45 AM	SEES Supplemental Module IV	PAP
11:45 AM – 11:55 AM	Post-Test	PAP
11:55 AM – 12:10 PM	Closing and Way Forward	DRRMS

